

Chief of Staff/Extension

August 2023

What does a Chief of Staff do?

At the direction of the Department President, the Chief of Staff generally works behind the scenes to solve problems, mediate disputes, and deal with issues. Maintaining current Auxiliaries and establishing new Auxiliaries is another function of the Chief of Staff. I look forward to working with Auxiliaries and members to ensure our Auxiliaries are healthy and in good working order to maximize our efforts in helping our Veterans and working our Programs.

Maintaining Current Auxiliaries

Please check out the numerous resources available for Officers and members to use to ensure your Auxiliary stays in good working order. The Healthy Auxiliary Toolkit includes 7 resources to assist Auxiliaries in identifying and solving issues. Building on the VFW Auxiliary Foundation manual is a great way for members to learn all aspects of the organization from the duties of Officers of each level, how to be a Program Chairman, and the importance of reporting to name a few. The Online Auxiliary Academy has a selection of videos such as Auxiliary Traditions and using Malta to name just a couple that can be used when mentoring new members. The Program and Publicity Resources page of the National website www.vfwauxiliary.org has numerous resources and ideas for every program.

5 Essentials of an Auxiliary

The National organization requires only 5 things of an Auxiliary:

- 1.) Auxiliaries should have at least 10 business meetings per year (Sec.210). Five members in good standing (of that Auxiliary) shall constitute a quorum for the transaction of business (Sec 212).
- 2.) Dues should be paid by at least ten members on or before February 1 of the current year (Sec 207).
- 3.) Quarterly Audits by Trustees must be submitted (sec 814).
- 4.) Officers elected, installed, and reported to National Headquarters no later than June 30th. (Sec 804A and 806A).
- 5.) The offices of Auxiliary President and Treasurer MUST be bonded by August 31.

Does meeting these 5 criteria mean that your Auxiliary is "healthy"? Think about it and tune in next month for the answer!!

Kristi Meid, Department Chief of Staff
17425 McIntyre Road, Leavenworth, KS
66048
(913) 683-3491
jkmeid@live.com